

Advisory Committee Meeting Minutes
 Friday, November 11, 2011
 9:00-9:45 a.m.

- A. Welcome/Introduction by Kelly Borders Director of CSU Child Development Center
 - 1. In attendance: Cassia Curtis, Kelly Borders, Meghan Scott, Clare Rahm, Lori Wright, Sonya Charles, Gwen Bragg, Carolyn Gilbert, Grace Huang, Wendy Densmore, Lisa Duane.
 - 2. Absent: Alden Morris (SGA)
- B. Overview of Center Status

Current Enrollment Figures				
	<i>CSU Student</i>	<i>F/S/A</i>	<i>Community</i>	<i>Total</i>
Infants	2	2	4	8 (100%)
Toddler One	3	6	3	12 (100%)
Toddler Two	8	1	3	12 (100%)
Preschool	8	6	4	18 (100%)
Pre-K	8	5	5	18 (100%)
Total	29 (43%)	20 (29%)	19 (28%)	68 (100%)
Current Waitlist Figures				
Infants	14	8	8	30
Toddler One	11	2	3	16
Toddler Two	6	1	4	11
Preschool	6	3	5	14
Pre-K	9	1	4	14
Total	46 (54%)	15 (28%)	24 (28%)	85

Waitlist is larger than what the Center can accommodate at any given time. Discussion was had as to the implications of moving out community members in favor bringing in more of the children of CSU students.

- C. Highlights
 - 1. Fundraisers
 - Malley's fundraiser last spring with Easter candy raised approx. \$1100 that went completely for quarterly teacher awards. Two awards of \$250 each have been awarded to teachers so far.
 - GFS fundraiser in September raised \$900 which will be used towards the total of \$2000 that the center needs to raise for YMCA scholarships
 - 2. CAEYC meetings
 - Kelly is the secretary for the local CAEYC group which is a part of the national group NAEYC (National Association for the Education of Young Children). This is the entity

that the center is accredited by and teachers and staff at the center are a part of the organization for professional development. Attend local and national conferences.

3. Parent Lunch Bunch

A planned lunch once a month for parents to come in and have lunch with their kids and get updated on the center.

Later discussion in meeting on how to incorporate collaboration with the College of Education with perhaps some programming with their students on specific topics. Dr. Grace Huang would be the lead.

4. Monthly Classroom/Individual Meetings

Kelly meets with the teachers every other month as a group to discuss issues and training and then individually on the opposite month to discuss any specific issues and needs to help build collaboration and leadership.

5. Quarterly Teacher Award

Newly instituted monetary award given to a teacher once a quarter. Parents nominate teachers for this award. Supported completely by fundraisers. This year the teachers receive a \$250 stipend.

6. Scholastic Book Fair

Selling Scholastic books and the center is then able to receive free books from Scholastic for the use at the center. The spring fair allowed the center to receive \$400 in new books and the fall fair enabled the center to receive \$350 in new books.

7. Leadership Training for Full-Time Staff

Kelly is leading the initiative for leadership training on different styles and techniques in leadership. Enable the staff to grow professionally in leadership areas.

8. Carnival

Held a fall carnival for the families at the center that was well attended by around 100 people. Suggestions were made to have a donation box at such events so that those who were able to donate monies toward the event could and these monies could be used for future needs/projects.

D. Upcoming Plans

1. Updated Version of Creative Curriculum

Center has purchased the updated version of the curriculum that they now use. The main difference in the update is that there is only one set of objectives for all age levels and then how it can be assessed in a particular age level. Plan on begin implementation in January.

2. Center-wide Art Show

An idea that was brought back from the conference was the move from replicating art projects to allowing the children to express themselves through the medium of art with what interests them. Then to take these art projects and display them in a

center-wide art show. The center would like to have collaboration with art faculty and community members to help enhance this program.

3. Children's Resale

The idea was brought forth to have a Children's Resale. This would entail getting a space where families could rent a table to sell their children's clothes and toys. The center would be able to make money on the rental of tables, tickets for admission, and any refreshments sold. Idea was put forth by Clare to see if the space at the YMCA downtown could be used for this where there would be better parking etc.

4. New Lesson Plan Format

As part of the update curriculum and ongoing professional development, the center will be working on updating their lesson plan format which also includes enhancements to the curriculum.

5. Enhancements to the curriculum

These enhancements will include more authentic learning experiences for the children. Help the children with more "real world" problem solving experiences etc. Kelly gave the example of taking kids outside and them having to problem solve how to lift a log—need more kids, can't lift it between their legs etc.

6. Next Year's Quarterly Teacher Award

Discussion was had on how to best raise funds for next year's Teacher Awards. The first priority is to raise the \$2000 for the YMCA scholarships. \$900 has been raised already through the GFS fundraiser. Will do Malley's again in the spring but ideas were put forth as to how to best implement the resale and other ways to generate money without having to keep going back to the parents and having to "sell."

E. Questions and Comments

1. Dr. Grace Huang brought up different ways to have collaboration with the College of Education. Even interested if there could be shared space with the Campus International School. Dr. Huang is willing to work with the center to promote and foster mutual collaboration.